

**Poultney Board of Selectmen  
Meeting  
Monday, January 22, 2018 - 6:30 P.M  
Poultney Town Hall**

**Agenda**

- 1) Adoption of the Agenda
  
- 2) Approval of Minutes:      1-8-18
  
- 3) Public Comments and Concerns
  
- 4) Road Report
  
- 5) Town Manager's Report
  - Letters & Communications
  
  - FY 2019 Budget
    - Library Budget
    - Fire Department Budget
    - General Budget
    - Highway Budget
  
- 6) Transact Any Other Lawful Business:
  
- 7) Board Orders
  
- 8) Adjourn

## Meeting Minutes

### Poultney Board of Selectmen Monday, January 22, 2018 – 6:30 PM Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Terry Williams, Tom Coloutti, Frank Fressie and George Miller. Others present included Paul A. Donaldson, Town Manager.

**Adoption of the Agenda:** Tom Coloutti made a motion to adopt the agenda, with correction of Goerge Miller's last name (had it as Williams) and correction to approval of Minutes from 1-8-18 to 12-18-17. Terry Williams seconded the motion. Motion carried

**Approval of Minutes:** Tom Coloutti made a motion to approve the minutes of 1-8-18 with corrections made. George Miller seconded the motion. Motion carried.

### **Public Comments and Concerns:**

None

### **Road Report:**

Paul Donaldson reported the following:

- Ongoing plowing.

### **Town Managers Report:**

Paul Donaldson reported the following:

- Tax Sales
  - Letters have gone out and responses have been coming in, collection of delinquents have been increasing.
  - Paul Donaldson waiting to to clarify with Carroll, Boe & Pell, if the Town can switch from 15% of delinquent tax principal collection fee, to a more attractive, hourly rate basis, for post statutory tax sale services, of properties that do not sale
- General Budget

Proposed budgets have been circulated to the board. Much discussion regarding trimming the budget and whether it can be accomplished by visiting some yearly allocations so as to put less of a strain on operating expenses of the town. Terry Williams questioned the ongoing allocation to the Lake Saint Catherine Association and the effectiveness of efforts to eradicate milfoil from the lake. Tom Coloutti mentioned that lake front properties contribute much to the tax base of the Town. Discussion regarding the transparency of the budgets and revenue sources for the Poultney Rescue

Squad. Discussion regarding the allocation to the Historical Society and the past two year's town reports of fixing windows in the historic buildings. Discussion regarding the need to fix windows in the Town Office. Increases in insurances have also affected budgeting

- Highway Budget  
Paul Donaldson has proposed a 2% increase in wages to be more in line with the Cost of Living Increase. Discussion regarding moving wage increases to a merit-based system, with quarterly reviews. Increases in insurances also reflected in proposed budget.
- Library Budget  
Trustees have proposed a 2% wage increase across the board, increases in building maintenance, insurance premiums
- Fire Department Budget  
Chief Kerber has proposed to request the allocation the same as it was last fiscal year. He does want to see an increase in the Equipment Fund allocation as the board had agreed to in the past.

**Transact Any Other Lawful Business:**

Paul A. Donaldson to Notice a special meeting for January 29, 2018 to finish budget discussions and to invite members of the Lake Saint Catherine Association and the Poultney Historical Society to discuss possible reductions in their allocations to help with budget constraints.

**Health Officer:**

Nothing to report

**Executive Session:**

none

**Board Orders:**

None at the meeting

**Adjournment:**

George Miller made a motion to adjourn the meeting. Terry Williams seconded motion. Motion carried

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s/Paul A. Donaldson, Town Manager